

DEPARTMENT OF INDUSTRIAL AND TECHNOLOGY EDUCATION
FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA
SECOND TERM EXAMINATION, 2019/2020 SESSION

Course Title: Occupational Analysis

Course Code: ITE 322

Time allowed: 2 Hrs

Instructions: Answer all questions in Section A and any two in Section B. Question one is Compulsory

1. Instruction sheets are usually _____ in loose to their use.
2. The instruction sheet is much more flexible to use than _____
3. An instruction sheet that tells how to do something is called a _____
4. A sheet containing the necessary information and instructions for carrying out one of the completed trade jobs may be referred to as _____
5. _____ consist of a skeleton blank sheet on which the student plans the job at hand.
6. A sheet of drawing showing a variety of micrometer settings could be given to a learner to provide repetitive application the skill is called _____
7. _____ helps the learner to secure additional experience which the workshop itself provides little or no opportunity to perform.
8. Technicians who must know the "why" and "how" of their trades, is an example of _____
9. _____ is a short form of dictionary of occupational titles.
10. The dictionary of occupational titles was developed in response to the _____ for standard occupational information.
11. The fourth edition of the dictionary of occupational titles was published in _____
12. Experienced teachers and counsellors recognized at once that the DOT is not _____ they encounter in career planning and counselling.
13. DOT does not provide _____ about any specific education or training needed for a job.
14. A good operation sheet must be written in simple, _____
15. _____ are to be studied not followed.
16. The operation sheet is a supplement to the teachers' _____
17. _____ should tell the student what he is expected to learn and to do.
18. The teacher's main job is to _____
19. Repetitive plant production involves _____

20. Operating steps are items of _____

SECTION B. Answer any three questions. Question one is compulsory

1. (a.) Differentiate very clearly between related information and related subjects.

(b.) List and explain in detail, any three types of related information.

In your area of specialization, give any five examples of activities in:

(c.) Technical information

(d.) Vocational Guidance information.

2. Define the following terms:

(a.) Custom Occupation

(b.) Service Occupation

(c.) Progress Chart

(d.) Forming Operation

(e.) Depicting operation.

3. (a.) Define operation. List and explain any four forms of operation

(b.) Define with clear examples the two meanings of job.

4. (a.) What is the main purpose of Occupational analysis technique?

(b.) List and explain any six kinds of analysis, give examples where necessary.