

## ANUPA ORGANISES IN-HOUSE TRAINING

The Association of Nigerian Universities Professional Administrators (ANUPA), Federal University of Technology, Minna Chapter has organised a one-day in-house training programme for staff of the Registry.

The training with the theme: **“Effective Communication and University Administration,”** held on Wednesday, May 2, 2018 at the Senate Chamber, Main Campus.



Mr. Bala making his presentation during the training

Speaking during the opening ceremony, the Vice-Chancellor, Prof. Abdullahi Bala, *fsss*, said Registry Department is considered as a very important Unit in the administration of the University, being a repository of the University laws and documents.

He noted that those in the administration know the kind of challenges facing the Registry in respect to students records and transcripts.

Everyday, the registry staff have contact with the staff and students for one reason or the other. Hence, the training will go a long way to enhance their communication skills both verbal and written for effective performance on their job, he said.

“In the past, the University is always losing cases in court, essentially because of the sloppiness in the registry, but now the University has succeeded in doing a lot of cleaning work and the learning process continues,” the VC disclosed.

The Vice-Chancellor who said that he had to attend the training to give Registrar his moral support, appreciated her for what she has done for the University as this would be her last time attending such training as sitting Registrar.

He urged them to actively participate and apply the knowledge gained from the training in their respective places of work, just as he commended them for hard

work and promised to extend similar training to other cadres in the Registry Department.

Speaking earlier, the Registrar of the institution, Mrs. Victoria Nnawo Kolo, who thanked the Almighty God for making the training a reality said the topic is very relevant because as an administrator if you cannot communicate, you have no business in the Registry cadre.

In his presentation, Mr. Bala Mohammed Dalhatu of the School of Science and Technology Education (SSTE) explained that it is communication that defines and coordinates an organisation by ensuring that the mutual interests and objectives of both the organisation and the individuals working are harmonised.

The presenter pointed out that organisational communication is broadly classified into internal and external. Internal communication is the communication that takes place within an organisation, while external is the communication between an organisation and its external publics.

The purpose of communication, he explained, is to pass a directive, give instruction, make a report or give information, adding that effective communication only occurs when what is intended by the sender is understood by the receiver.

He added that, the administrator was to decide whether the written or oral channel will be most effective in passing a particular message, considering the University’s established channel and communication objective.

Mr. Dalhatu noted that the University organogram provides a good idea of the channels of formal communication existing in the University.

In his remark, the Chairman of ANUPA and Deputy Registrar, (Establishment), Mr. Eli Gbadafu, said the essence of the training was to refresh the mind of the Registry staff on their daily routines. He thanked the VC for attending the training, saying that the VC was very aware of the association because he attended their inauguration when he was the DVC Academic.

The Chairman appreciated the presenter, participants and others for making the training a huge success.

## RESIGNATION

The Vice-Chancellor has approved the resignation of Contract Appointment of Prof. Rehazul Haque Khan, Department of Mechanical Engineering with effect from Wednesday, May 16, 2018.

# YEAR 2018 CALL NOTICE FOR PROMOTIONS EXERCISE

Notice is hereby given that the Appointments and Promotions Committee (A&PC) will be meeting soon to consider Promotions, Confirmation of Appointments and other related cases of Senior Staff and Junior Staff for the 2017/2018 promotion year.

## 1 SENIOR STAFF

1.1 All cases of Senior Staff due for Promotion and/ or confirmation and other related cases of appointment should be carefully and dispassionately screened by the Schools/Units/Centres' Sub-Committee and submissions made in thirty (30) copies to the Registrar, not later than **Six (6) weeks effective from the 23<sup>rd</sup> April to 28<sup>th</sup> May, 2018. Any submission made after the deadline, 28<sup>th</sup> May, 2018 will not be entertained.**

1.2 Deans and Heads of Department/Unit/Centre are to conclude action as outlined in the guidelines for the Promotion of Senior Staff within the above stated deadline. Any submission made after the deadline will not be entertained.

1.3 The highlights of the guidelines are as follows:

### A) Confirmation of Appointment before Promotion:

- (i) For the avoidance of doubt, there should be a minimum period of three (3) years of satisfactory probation before confirmation. This period includes the One (1) year National Youth Service Corps (NYSC). All cases of confirmation must be accompanied with up-to-date Curriculum Vitae. All staff employed on Senior rank, that is, from CONTISS 6 and above, are expected to possess either NYSC discharge certificate or Exemption Certificate before being considered for confirmation.
- (ii) Academic staff with first degree should not be presented for confirmation of appointment, until after completion of Master's Programme.
- (iii) Staff applying for confirmation of appointment should include their academic qualification(s) in the body of their application and this should be captured in the Department's summary.
- (iv) If an employee is absent on Study Fellowship for part or all of the first three (3) years from the date of commencement of his/her appointment, he/she shall not be eligible for confirmation until he/she has successfully completed the Study Fellowship and spent a total of two (2) years in post at the University. However, staff in the rank of Assistant Lecturer and above who are **on part-time** Study Fellowship and are effectively carrying out their academic work in the Department would be considered for Confirmation of Appointment and Promotion if they have met the required years of service.

### B) Promotion:

- (i) Promotions shall be subject to availability of **established and funded vacancies**, attainment of requisite educational and/or professional qualifications, and the NUC approved guidelines/structure on staffing.
- (ii) A minimum of three (3) years satisfactory service must be spent after the last promotion or appointment of an officer, excluding periods spent on Leave of Absence. However, four (4) years is the minimum waiting period for non-teaching staff moving to CONTISS fourteen (14).
- (iii) A staff who was promoted during Study Fellowship must spend a minimum of One (1) year after Study Fellowship before he/she can be considered for

another promotion provided he/she has met all the other conditions for promotion.

- (iv) Acquisition of Professional registration is compulsory for Academic Staff applying for promotion to the rank of Senior Lecturer and above and for Non-teaching staff moving to CONTISS 13 and above. **However, staff on Architect and Builder officers' cadres will be required to obtain Professional registration when applying for promotion to CONTISS 11 as provided by the University Scheme of Service**
- (v) Those that are not due for promotion either as a result of disciplinary measures or for some other reasons should be clearly indicated in the submissions.
- (vi) In addition to the requirement for thirty (30) copies of up-to-date Curriculum Vitae of the members of staff being put up for promotion, the third year's Annual Performance Evaluation Report Form should be completed by Non-Academic staff, duly assessed (see (\*) below), and forwarded to the Registrar along with the write-up on promotion. **\*(Note that the earlier circular directing staff to complete the APER form annually and to forward same still stands).** Promotion cases forwarded with lumped APER Forms will not be considered.
- (vii) A Committee comprising the Heads of Department/Unit/Centre and Senior Colleagues in the Department/Unit/Centre should assess the Annual Performance Evaluation Report Form of Non-Academic staff recommended for promotion comprehensively; it should **not** be the responsibility of the Head of Department/Unit/Centre *alone*.
- (viii) Library Staff who are classified as Academic Staff will be assessed on the existing approved Academic Staff Promotion Guidelines.
- (ix) Where a member of staff has served less than SIX (6) months in a Department/Unit/Centre, the previous Department shall be responsible for his/her appraisal for promotion or confirmation.
- (x) Abbreviation of names of staff recommended for promotion or confirmation should be avoided. Names should be written in full, beginning with **Surname and a coma before other names (e.g.) Kolo, Victoria Nnawo.**
- (xi) The date of last promotion of staff on Transfer of Service to Federal University of Technology, Minna should be written in the column "Date of Last Promotion of Staff on TOS" provided in the promotion summary.
- (xii) For the avoidance of doubt, Senior Lecturers applying for promotion to the rank of Associate Professors and Associate Professors applying for promotion to the rank of Professor must both have evidences of International Conference attendance and Postgraduate supervision.
- (xiii) Promotion examination for Non-Academic staff will be conducted at least four (4) weeks to the promotion exercise. Adequate information on the exercise will be made available in due course.
- (xiv) All the qualifications and scores of staff recommended for promotion should be explicitly and fully stated in summary sheets. This implies that areas of specialisation should also be included.
- (xv) Please, note that originals of published works of Academic staff put up for promotion will be assessed by the Appointments and Promotions' Publication Sighting Sub-committee and if necessary also sighted at the floor of A & PC meeting.

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(xvi) All submissions should be separated into the following categories:

- (a) Academic Staff;
- (b) Senior Administrative Staff; and
- (c) Senior Technologist/Technical Staff.

Submissions lumped together will be rejected.

(xvii) Publications in journals from Tertiary Institutions other than University will not be considered for assessment.

**(xviii) Publications in Predatory Journals will not be accepted for Assessment with effect from 2019 Promotion Exercise.**

(xix) For promotion to the rank of Senior Lecturer, publications should not be more than 50% in local journals and proceedings and not less than 20% in international ones. For the Professorial ranks, at least 30% of the publications must be international with no more than 40% in local outlets. **Table of content and list of Editorial Board members should also be submitted. Reviewer's comments on online publications of articles submitted for publication since January, 2016 should be submitted along with the publications.** Please, note that acquisition of a PhD has been mandatory for promotion to the rank of Senior Lecturer with effect from 2009/2010 Promotion Exercise.

(xx) Please note that Guidelines for Promotion remain the same. However, copies are attached as a reminder.

(xxi) Staff with Diploma Certificate on CONTISS 6 and above should not be presented for promotion. Note that those with National Diploma Certificate are not affected. Their terminal point is CONTISS 9.

(xxii) Non-teaching staff employed with Third Class Degree and PASS in ND/HND before 10th May, 2012 can apply for promotion provided they have met other requirements for the promotion.

(xxiii) Please, be informed that it is necessary to underscore the need for writing the Curriculum Vitae in the approved format. Curriculum Vitae that are not written in that order will not be treated. Please be guided accordingly.

## 5. Other Administrative Points for Noting:

- a) All submissions to Appointments and Promotions Committee should be separated as categorised in (xvi) above.
- b) Submissions are to be forwarded in the appropriate attached format. Any submission that is not in conformity with the appropriate format will not be considered.
- c) Copies of the Minutes of each School/Department/Unit/Centre's Sub-Committee meeting(s) on promotion should be attached for the Appointments and Promotions Committee's information and guidance.
- d) The Deputy Registrar (Establishment) should be contacted at least one (1) week before the School/Unit/Centre's Sub-Committee meeting(s) to enable him send a representative.
- e) All applications should be forwarded to Appointments and Promotions Committee whether or not staff are recommended from Schools/Units/Centres.

## 6. Conclusion

- a. I appeal for your maximum co-operation to enable us undertake a hitch-free Promotion Exercise.
- b. Please, feel free to consult me for clarification on any matter arising from this Circular.
- c. The Chairman of the Appointments and Promotions Committee is also willing to avail interested Deans, Heads of Department/Unit and Directors/Coordinators/Chairmen of Centre/Board of his advice so as to ensure the total success of this exercise.

## JUNIOR STAFF

2.1 All cases of Junior Staff due for Promotion should be screened by the School/Unit/Centre's Sub-Committee and submissions made in (20) twenty copies to the Registrar, not later than **Six (6) weeks effective from the 23<sup>rd</sup> April to 28<sup>th</sup> May, 2018. Any submission made after the deadline, 28<sup>th</sup> May, 2018 will not be entertained.**

2.2 Deans of School and Heads of Department/Unit/Centre are to **conclude** action in accordance with the Guidelines set out below and within the deadline stated above.

### A) Confirmation of Appointment before Promotion:

- i. For the avoidance of doubt, there should be a minimum period of three (3) years satisfactory probation before confirmation of appointment. All cases for confirmation must have up-to-date Curriculum Vitae and recommended by the Head of Department/Unit/Centre. An application for confirmation that is merely endorsed "**recommended**" without adequate appraisal will not be considered and the Junior Staff Appointments and Promotions Committee will hold the Head of Department of the Unit responsible for non-confirmation of the staff whose case is not presented in the prescribed format.

### (B) Promotion

The highlights of the Guidelines are as follows:

- a. Holders of SSCE, GCE O' Level, Teachers' Grade II Certificate or equivalent qualification will move up to CONTISS 4, in addition to having satisfied the following conditions:
  - i. Three (3) years minimum waiting period.
  - ii. Availability of funded vacancies.
  - iii. Satisfactory hard work and
  - iv. Good conduct.
- b. To advance to CONTISS 5, it is mandatory to possess additional Certificate to (a) above. The terminal point for those with Diploma is CONTISS 6.
- c. In every case, promotions shall be subject to availability of **established and funded vacancies** and attainment of requisite educational and/or professional qualifications for the higher rank.
- d. A minimum of **three** years waiting period of service is a prerequisite before the initial promotion or after the last promotion.



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- e. A letter of warning for misconduct or any other form of indictable behaviour during the period of assessment will adversely affect the promotion of the erring officer. Such a staff can only be put up for promotion after one year of serving the punishment.
  - f. **All** staff that are not recommended for promotion either as a result of disciplinary measure(s) or due to some other reasons should be clearly indicated in the submissions.
  - g. Where a member of staff has served less than six (6) months in a Department/Unit, the previous Department shall be responsible for his/her appraisal for promotion or confirmation.
  - h. No recommendation for additional increment or double promotion shall be entertained and should therefore, be avoided.
  - i. The earlier circular directing staff to complete the Annual Performance Evaluation Report (APER) form annually and to forward same still stands. Promotion cases forwarded with lumped APER forms will be rejected.
4. All submissions for Junior Staff promotion and confirmation of appointments should be submitted separately from other submissions.
  5. We count on your maximum co-operation to facilitate a smooth promotion exercise. Remember the deadline is **28<sup>th</sup> May, 2018** for your submissions to reach our Office. **Any submission after this date is late and will not be accepted.**
  6. The Deputy Registrar (Establishment) should be contacted at least one (1) week before School/Unit/Centre's Sub-Committee meeting(s) to enable him send a representative.
  7. Please, feel free to consult the Registrar or the Deputy Registrar (Establishment) on any matter arising from this circular.

## CALL FOR PAPERS

The 2<sup>nd</sup> International Conference on Information and Communication Technology and its Applications (ICTA 2018) calls for papers from the general public for submission. ICTA is a biennial conference hosted by the School of Information and Communication Technology, Federal University of Technology, Minna, with the theme: **"Digital Economy: Harnessing the Benefits and Tackling the Challenges for Sustainable Development."**

### Important dates:

- ◆ Extended Paper Submission Due: May 14, 2018
- ◆ Acceptance Notification: June 1, 2018
- ◆ Camera-Ready Submission: July 1, 2018
- ◆ Author Registration Deadline (Early Bird): July 31, 2018
- ◆ Conference Date: September 5 – 6, 2018

The submissions are not limited to the following conference tracks:

- ◆ Information Systems
- ◆ Security and Privacy
- ◆ Mathematics and Theory of Computing
- ◆ Intelligent Computing Methodologies
- ◆ Emerging Technologies
- ◆ Applied Computing
- ◆ Legal Aspects of Computing

Authors are invited to submit papers, of length not more than 7 pages through EasyChair platform. Manuscripts written in English must contain original ideas that have not been previously published or under review in any other conference, workshop or journal. All the accepted articles will be Scopus-indexed and extended articles submitted to collaborating ISI-indexed journals.

For details on paper submission, please visit ICTA 2018 conference website, [www.ictafutminna.com.ng](http://www.ictafutminna.com.ng)

### Contact Information:

Dr. Joseph A. Ojениji  
Chairman, Conference Organising Committee  
+2348105518722

**Secretariat:** [www.ictafutminna.com.ng](http://www.ictafutminna.com.ng),  
[ictasecretariat@futminna.edu.ng](mailto:ictasecretariat@futminna.edu.ng) +2348138037413,  
+2348034106811

## YEAR 2018 SIWES

The Industrial Liaison Unit invites all 400 Level students to the second and third phases of Year 2018 Students' Industrial Work Experience Scheme (SIWES) orientation exercise scheduled as follows:

### Second phase

**Schools:** SET, SEET, SIPET, SEMT and SICT

**Venue:** University Auditorium, Gidan Kwano

**Date:** Thursday, May 10, 2018

**Time:** 10:00am prompt

### Third phase

**Schools:** SLS, SPS and SSTE

**Venue:** Lecture Theatre Two, (LT II), Bosso Campus

**Date:** Friday, May 11, 2018

**Time:** 10:00am prompt

All concerned students are expected to be in attendance as vital issues concerning SIWES matters shall be discussed by the Industrial Training Fund Officers and attendance will be taken for onward training processing

Note: SIWES coordinators attendance is mandatory.

# FROM THE REGISTRAR: KNOWING YOUR NEXT OF KIN WITH DILIGENCE

We have, at one time or the other, been required to provide identities of our next-of-kins on a variety of information on data collection forms. From the travellers vehicle manifest to bank account customer details, from school registration points to post-employment documentation etc.

Usually, among the common, the issue of knowing our next-of-kins is deemed an appointment of an heir-designate, a survivor for the devolution of estate or at least for the execution of a will. Yes, a next-of-kin could do and of course does all of these. And he does much more.

We should choose our next-of-kin with caution and diligence. It is important that our next-of-kins be our

closest blood relations. In cases of emergency, your blood relation provides shared family history and even life-saving medical records.

Most of the time, only close family relations could provide vital particulars that help your survivors lay claims to and receive post-death claims and entitlements as well as deal with your estate satisfactorily. The next time you are filling the space for a next-of-kin, write down the name of your closest blood relation to be referred to about you, whether while you are alive or no more and while you remain healthy or become needy. Beware! Choosing a next-of-kin isn't another expression of friendship, love, favour or sympathy. Do that with diligence.

## RAMADAN COMMODITIES SALES

This is to inform all members of FUT, Minna Multi-Purpose Cooperative Society that the following items are available for sale at affordable rates:

N	ITEMS
1	RICE 50KG
2	RICE 25KG
3	SEMOVITA 10KG
4	SEMOLINA 10KG
5	WHEAT 10KG
6	KING OIL 5LTR
7	KING OIL 3LTR
8	SPAGHETIS
9	INDOMINE BIG SIZE
10	INDOMINE SMALL SIZE
11	PEAK MILK 900GRM
12	PEAK MILK 400 GRM
13	PEAK MILK LIQUID
14	THREE CROWN
15	THREE CROWN POWDER
16	LIPTON
17	MILO TIN 400GRM
18	MILO SACHET
19	BOURNVITA
20	SUGAR
21	MAGGI STAR
22	MAGGI KNORR CHICKEN
23	PALM OIL 4LITRE
24	GRAND SOYA OIL
25	EGG

Interested members are to proceed to the Cooperative Secretariat at the Bosso Campus with their current payslip for collection of the items from Friday, May 04, 2018. The deduction period is four months from the date of collection.

For further details, please call: 08036783103, 07036862826

## LIST OF NEW ARRIVALS (JOURNALS)

S / N	Title	Issue No	Publisher	Year of Publication	ISSN
1	University of Benin journal of Science and Technology	Vol.1 No 1 Vol.1 No 2 Vol.2 No 1 Vol.3 No 1	University of Benin	2012 2013 2014 2015	2315-621X
2	University of Benin journal of the Humanities	Vol.1 No 1 Vol.1 No 2 Vol.2 No 1 Vol.3 No 1	University of Benin	2011 2013 2014 2015	2315-621X
3	Journal of Taxation and Economic Development	Vol. 16	Chattered Institution of Taxation of Nigeria	2017	1118-6017
4	Nigeria journal of Biochemistry and Molecular Biology	Vol.32 No 1	NSBMB	2017	0189-4757

## LIST OF NEW ARRIVALS (BOOKS)

N	Author	Title	Publisher	Year of Publication	ISBN
1	Isa. B. M.	Cultural Landscape Transaction and Values of Nupe Community in Central Nigeria	Vernon Press	2017	978-1-62273-230-2
2	Y.O. Imam	Dynamics of Revealed Knowledge and Human Sciences	Spectrum Books Limited	2016	978-978-926-208-3
3	Y.A Sanusi	100 Years of Urbanization in Nigeria	SET FUT MINNA	2017	978-978-54580-2-2
4	Junaid. A.M	Books of Abstracts	SETIC FUT MINNA	2018	

## DISCIPLINED STUDENTS

Senate at its 422nd meeting held on Wednesday, March 28, 2018, approved the withdrawal of the following students from the University. Serial No. 1 - 2 are voluntary due to their absence from the University for two consecutive sessions without official permission, while serial No. 3 - 20 were withdrawn due to poor academic performance.

1. Idoko Samuel Sanni (MTECH/SAAT/2016/6322), Department of Animal Production.
2. Akandu Uchenna Chinonso (MTECH/SAAT/2016/6342), Department of Animal Production.
3. Sani Tanko (PhD/SAAT/2016/939), Department of Agricultural Economics and Extension Technology.
4. Shehu Maimuna (PhD/SAAT/2016/940), Department of Agricultural Economics and Extension Technology.
5. Yusuf Ahmed Usman (MTECH/SAAT/2016/6623), Department of Agricultural Economics and Extension Technology.
6. Ogendengbe Akintunde (MTECH/SAAT/2016/6146), Department of Agricultural Economics and Extension Technology.
7. Sule Keko (MTECH/SAAT/2016/6508), Department of Animal Production.
8. Abubakar Mustapha (MTECH/SAAT/2016/6530), Department of Animal Production.
9. Mohammed Abubakar Kwotu (MTECH/SAAT/2016/6655), Department of Animal Production.
10. Kekong Regina John (MTECH/SAAT/2016/6236), Department of Crop Production.
11. Adeshina Olaitan Adekunle (MENG/SEET/2016/6078), Department of Chemical Engineering.
12. Ibrahim Suleiman (MENG/SEET/2016/6152), Department of Chemical Engineering.
13. Liman Chongdung Josiah (MENG/SEET/2016/6275), Department of Chemical Engineering.
14. Yusuf Ishaq Abdullahi (MENG/SEET/2016/6298), Department of Chemical Engineering.
15. Daniel Ose Asalakal (MENG/SEET/2016/6307), Department of Chemical Engineering.
16. Oluduro Babalola (MENG/SEET/2016/6350), Department of Chemical Engineering.
17. Shiru Grace Adama (MENG/SEET/2016/6412), Department of Chemical Engineering.
18. Attah James Ajah (MENG/SEET/2016/6571), Department of Chemical Engineering.
19. Nwafor Slev Chinedu (MENG/SEET/2016/6436), Department of Chemical Engineering.
20. Egbuta Marde Uche (MENG/SEET/2016/6224), Department of Chemical Engineering.

## Money Matters

Weekly Financial Digest (Monday, April 23, – Friday, April 27, 2018)

N/S	RECEIPTS	₦
1	Academic Transcript Fees	235,000.00
2	Collection of Certificate	539,000.00
3	Semesterial Result	900.00
4	Hostel Fees	106,500.00
5	Farm (Hiring of Land)	9,500.00
6	Verification/Confirmation of Result	16,000.00
7	Statement of Result	2,000.00
8	Confirmation Letter	2,000.00
9	English Proficiency	6,000.00
10	Lost of I.D. Card	2,000.00
11	Cashew Seeds	8,000.00
12	Late Submission of Gown	1,000.00
13	Hiring of University Property	5,000.00
14	Commercial Activities	5,000.00
15	Personnel Allocation for April	331,583,867.85
	<b>TOTAL RECEIPTS</b>	<b>332,521,767.85</b>
	<b>PAYMENTS</b>	
16	<b>Contractors/Suppliers</b>	
	<b>(i) Staff</b>	
	(a) April, 2018 Salary	351,499,665.25
	(b) Refund	3,704,110.05
	(c) Advance	7,099,808.00
	(d) Staff Training	7,700,000.00
	<b>(ii) Contractors/Suppliers</b>	
	(a) Mcesta Ventures Ltd. - Construction	5,042,323.51
	(b) " " "	4,906,517.94
	(c) " " "	5,548,374.75
	(d) Tondaves & Co Ltd. - Retention	5,657,900.06
	(e) " " "	5,007,650.91
	(f) " " "	4,761,833.82
	(g) DHL International Nig. Ltd. - Courier Service	215,250.00
	(h) " " "	276,659.28
	(i) Bashir Heritage Nig. Ltd - Supply	1,542,187.50
	(j) Niger State Water Board Minna - Supply of Water	197,500.00
	(k) Ola-dandy Tailor & Co. - Supply	210,000.00
	(l) Mrs. O. Oladejo - Supply of Newspapers	55,900.00
	(m) Princess-Az-Zahra Lodge - Hotel Bill	30,000.00
	(n) " " "	98,750.00
	(o) Tij Ahmad Petroleum Nig. Ltd. - Supply of Diesel	4,389,000.00
	(p) " " "	4,389,000.00
	<b>TOTAL PAYMENTS</b>	<b>412,332,431.07</b>

## COUNSELLING TIP

Maintain confidentiality regarding all communications that has to do with your office. Avoid communicating information you are not detailed about. This will save you and your office from embarrassment.

Guidance and Counselling Unit,  
Students' Affairs Division.

# INVITATION

Corp member Veronica O. Itiku (NG/17A/3092) serving in the University library cordially invites staff and students of the University to the commissioning of Re-Constructed Toilet and Rehabilitation of the Main Building of the Primary Health Care, Jatapi, Gidan Kwano Village slated as follows:

**Date:** Wednesday, May 16, 2018

**Time:** 10:00am prompt

**Venue:** Health Care Building, Gidan Kwano.

The project is be flagged off by the Vice-Chancellor of the University, Prof. Abdullahi Bala, *fsssn*.

**RSVP:** 08035955672

# MUSLIM UMMAH CONGRESS

The University Muslim Ummah invites members to its Congress meeting slated as follows:

**Date:** Saturday, May 5, 2018

**Time:** 9:00am prompt

**Venue:** Juma'at Mosque, Bosso Campus.